



Thornleigh Salesian College

Headteacher
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September 2021

Ref: HG/WorkExperience2022

Dear Parent/Carer

Re: Y10 Work Experience

Year 10 is when we take the opportunity for students to engage in a work placement to gain some valuable experience of employment. Students will undertake work experience during the week Monday 27th June – Friday 1st July 2022. We work with Education Business Partnership who coordinate all of our placements. They will ensure all risk assessments are completed and can be contacted if the family is struggling to secure a placement themselves.

Students should initially contact the employers directly to enquire if it is possible to complete a work experience placement with them. We have already launched work experience with students and they should be actively researching and contacting employers to secure the placement they would like. Students have been given a Consent, Medical and a Self-Placement form which needs completing and returning to Form Tutors. We will also email electronic copies of these to parents. Please could the consent and medical form be returned to school by Friday 12th November.

We aim for all students to have secured their placement by Monday 20th December 2021. When this is done the self-placement form should be returned.

Should you have queries about placements, including whether you are able to offer a placement as an employer, please contact:

Tracy Gardiner
Director

Education Business Partnership (NW) Ltd
Oswaldtwistle Mills Business and Conference Centre
Clifton Mill
Pickup Street
Oswaldtwistle, Lancashire
BB5 0EY

Tel: 01254 433390

Email: tracy@ebpnw.co.uk **Twitter:** @TracGard_ebpnw

Website: www.ebpnw.co.uk



If we can be of any further help please do not hesitate to contact the school.

Yours sincerely

H Grundy

Assistant Headteacher

