



# Sixth Form Admissions Policy

September 2020



Thornleigh Salesian College is an 11-18 co-educational Roman Catholic Secondary School under the trusteeship of the Salesians of Don Bosco and maintained by Bolton Local Authority. As a Voluntary Aided school, the Governing Body of Thornleigh Salesian College is the Admissions Authority and is responsible for taking decisions on applications for admissions. The Local Authority does not co-ordinate admissions to Sixth Form.

Thornleigh Sixth Form is an integral part of the school and students who have been educated at Thornleigh Salesian College, during Year 11, will automatically be eligible for the Sixth Form so long as they meet the minimum entry requirements.

Applications are welcomed from students who attended other high schools and wish to apply for a place at Thornleigh Sixth Form. To be admitted to Thornleigh Sixth Form, all students must meet the minimum entry requirements.

The Planned Admissions Number (PAN) for external candidates is 100.

Any student who has a Statement of Special Educational Need (SEN) or an Education, Health and Care (EHC) plan, which names Thornleigh Sixth Form, will be admitted to Year 12 provided they meet the minimum entry requirements.

### **Oversubscription Criteria**

In the event that the Sixth Form receives more external applicants than it has places available the following oversubscription criteria will be applied:

1. Looked after or previously looked after children (see note below)
2. All other students

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see definition in Section 22(1) of the Children Act 1989). A previously looked after child is one who has ceased to be looked after because they were adopted or have become subject to a residency order or special guardianship order.

If in either category there are more applications than places available, priority will be given on the basis of proximity to the school. The shortest walking distance from the front door of the applicant's address to the main entrance door of the school by the safest route will be the deciding factor in these cases. This will be decided using the measurements provided by the local authority.

If there are two or more children equidistant and only one place remaining the school will use a random lottery, picking names out of a hat in the presence of an independent witness, as the final tie-breaker.

Application for places is based on meeting the individual requirements of the courses that the student wishes to pursue. No guarantee of a place is given to students with either the same birth dates or children born in the same academic year from the same family.

## **Minimum Entry Requirements for Year 12**

To be considered full-time, a student must enrol for a programme of study which incorporates a minimum of 540 hours per academic year. This can be made up from studying three subjects combined with a package of other learning sessions. A course which is being re-taken does not count towards the hours.

Each subject has its own entry requirements which are detailed in the Thornleigh Sixth Form Prospectus. If a student meets the entry requirements for each of the subjects that they wish to study, and their programme of study meets the minimum of 540 hours, then they have met the minimum entry requirements.

Prior to GCSE results day applicants will be invited to a meeting to discuss options and academic entry requirements, but this meeting will not form part of the decision making process on whether to offer a place.

## **Waiting Lists**

A waiting list will not be held.

## **Late Applications**

If an application is received after the deadline (31<sup>st</sup> March 2020), this will be considered late. Late applications will be considered after the allocation of places and notified after the main allocation date (30<sup>th</sup> June 2020), unless exceptional circumstances apply, e.g. hospitalisation of a parent or a family has just moved into the area. In such cases, evidence will be required.

## **Applications received after the normal admissions round**

Applications received after the start of the school year will only be considered if places on the requested courses are available and the student meets the academic requirements of the course.

## **Appeals**

The student and/or the parents of students, internal or external, who are not offered a place, have the right to appeal against non-admission.

## **Updated September 2019**