



Thornleigh
Salesian College



THORNLEIGH SALESIAN COLLEGE
JOB VACANCY PACK

Assistant Catholic Salesian Chaplain

Sharples Park, Bolton BL1 6PQ
Tel: 01204 301 351
contact@thornleigh.bolton.sch.uk
www.thornleigh.bolton.sch.uk



“

MISSION STATEMENT

THORNLEIGH SALESIAN COLLEGE IS A COMMUNITY ROOTED IN FAITH IN JESUS, WHERE ALL ARE VALUED, LOVED AND CHERISHED SO THEY CAN ASPIRE FOR ACADEMIC EXCELLENCE IN AN ATMOSPHERE OF COMPASSION AND FORGIVENESS WHICH SEEKS TO REACH OUT IN SERVICE AND GRATITUDE.



Thornleigh Salesian College

THANK YOU FOR YOUR INTEREST IN JOINING THORNLEIGH SALESIAN COLLEGE.

This is an exciting opportunity to become part of our thriving and successful 11-18 Roman Catholic School.

Guided by the Salesian ethos of Don Bosco, we are a community that values every individual, fostering an environment of kindness, respect and ambition. Our shared mission is to inspire and support every young person to achieve their full potential.

As a highly regarded and oversubscribed school in both the local community and the Diocese of Salford, we are proud to deliver excellence in all that we do. Ofsted has praised our school as a place where students feel safe, supported and inspired. They highlighted that:

“Pupils and students in the Sixth Form benefit from high quality pastoral care. They enjoy positive relationships with staff. The school is a calm place. Pupils work purposefully. Behaviour is well managed by staff.”

Relationships are at the heart of everything we do at Thornleigh. Students and staff alike benefit from a strong sense of community and shared purpose.

Our students frequently tell us that ‘the best thing about their school is their teachers’ and we are committed to ensuring that staff feel equally valued and supported.

We believe in investing in our staff. From excellent professional development opportunities to a strong focus on staff well-being, we are dedicated to helping you thrive in your career. At Thornleigh Salesian College, you will find a supportive, ambitious and caring environment where you can make a real difference to the lives of young people.

If you are passionate about education, driven to make a difference and excited by the opportunity to join a school with a clear mission and strong sense of community, we would love to hear from you.

Please don't hesitate to get in touch if you have any questions or would like to discuss this opportunity further.

We look forward to welcoming you to our school.

Mike Fitzsimons
Headteacher



“

PUPILS CLEARLY
DISPLAY THE
SALESIAN VALUES.

OFSTED 2024



“

PASTORAL CARE IS
AT THE HEART OF
THE SCHOOL MISSION.

CATHOLIC SCHOOL INSPECTION 2024

SCHOOL POLICIES AND IMPORTANT READING

Please scan the QR Codes below:



SAFEGUARDING &
CHILD PROTECTION
POLICY



KEEPING CHILDREN
SAFE IN EDUCATION



Assistant Catholic Salesian Chaplain

Salary: Grade C Scale point 5 (£25,583)
32.5 hours per week
Term time plus 5 days - Pro rata'd (£19,518)
12 Months Fixed Term
Required as soon as possible

About Us:

Thornleigh Salesian College is a vibrant Roman Catholic secondary school rooted in the Salesian ethos, dedicated to nurturing a community where every pupil is valued, loved and cherished. We aspire to create a home, school, church and playground inspired by the spirit of St John Bosco.

The Role:

We are seeking a passionate and relatable Assistant Catholic Salesian Chaplain to support the school Chaplain and work closely with the Headteacher and Senior Leadership Team in cultivating a vibrant, authentic Salesian identity across our school community.

This is an exciting opportunity to join a dedicated team, visiting other Salesian schools to standardise practice and strengthen our connection within the Salesian family.

Experience of working in a school environment would be an advantage but is not essential.

Please note reasonable out of hours working may, from time to time, be required in accordance with the needs of the school.

Closing date for applications: Tuesday 05 May 2026 – 9am
Interviews: To Be Confirmed

The job pack and application form can be downloaded from the school website at
www.thornleigh.bolton.sch.uk

Please return completed application forms to hr@thornleigh.bolton.sch.uk

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to complete an enhanced DBS check.

We ask that you accept, in the interests of economy, if you have not heard from us within 3 weeks of the closing date, that you have been unsuccessful on this occasion.

In accordance with Keeping Children Safe in Education 2025, an online search will be completed on all shortlisted applicants prior to interview. Any relevant information will be discussed further with the applicant during the interview process

Job Description

Every member of staff at Thornleigh Salesian College is expected to endeavour to maintain and develop the Catholic and Salesian character of the school, and to support and promote the aims and mission of the school in and through the exercise of all contractual duties and any voluntary activities.

| | |
|---------------------|---|
| Post Title | Assistant Catholic Salesian Chaplain |
| Salary Scale | Grade C - Scale Point 5- £25,583 (this salary will be pro rata'd) |
| Hours | 8.30 am – 3.30pm - 32.5 Hours Per Week – Term time plus 5 days |
| Reporting to | Headteacher |

Key Responsibilities:

- To act as a relatable role model for pupils, especially Years 7 and 8, fostering trust, openness and engagement with their faith and personal development.
- Embody and promote the Salesian Preventive System through loving kindness, optimism, gentleness and cheerfulness in daily interactions.
- Work closely with the Sixth Form team to develop a dynamic chaplaincy presence, including creating an inclusive Agape group for Catholic Social Teaching involving all students.
- Support and lead key liturgical celebrations such as Easter, Christmas, Don Bosco Day, and faith projects including the Sean Devereux international justice initiative.
- Participate in Savio House retreats, religious pilgrimages and assist with the Lourdes pilgrimage.
- Enhance the school's Catholic identity by supporting liturgies, retreats, prayer, and faith-based activities aligned with the Catholic Schools Inspectorate's standards.
- Prepare Mass sheets and ensure classroom environments reflect Catholic symbolism and liturgical traditions.
- Inspire and empower pupils to take leadership roles in chaplaincy and social justice activities, promoting active participation in Catholic life.
- Foster a welcoming spiritual community, making sacred spaces accessible and meaningful for all pupils.
- Provide staff formation on Salesian spirituality and the Preventive System to support a cohesive faith-based educational approach.
- Assist with school hosted events such as Open Evenings, BOSCEP concert, Confirmation Programme and Partner Primary visits as requested.

Person Specification

| Skills and Knowledge | Essential (E) / Desirable (D) |
|---|-------------------------------|
| <ul style="list-style-type: none"> • In line with the Equality Act 2010 there is a genuine Occupational Requirement to appoint a practising Catholic to this role having regard to the nature and context of the work. | E |
| <ul style="list-style-type: none"> • A demonstrable knowledge and understanding of the Salesian ethos | E |
| <ul style="list-style-type: none"> • To be an active participant in the Catholic church and/or local parish | E |
| <ul style="list-style-type: none"> • A confident, enthusiastic individual eager to develop their faith and leadership skills. | E |
| <ul style="list-style-type: none"> • To be a relatable and approachable to all our young people, with an understanding of contemporary youth challenges. | E |
| <ul style="list-style-type: none"> • Excellent time keeping and organisational skills | E |
| <ul style="list-style-type: none"> • To have the ability to work well as part of a team and to use own initiative | E |
| <ul style="list-style-type: none"> • Be committed to the Salesian ethos and mission of the school | E |
| <ul style="list-style-type: none"> • Willingness to engage with and learn from other Salesian Schools and Communities | E |
| <ul style="list-style-type: none"> • To have high expectations of all students; respect for their social, cultural, linguistic, religious and ethnic background and a commitment to raising their educational achievements | E |
| <ul style="list-style-type: none"> • Ability to build and maintain successful relationships with students, treat them consistently, with respect and consideration and demonstrate concern for their development as learners | E |
| <ul style="list-style-type: none"> • Demonstrate and promote the positive values, attitudes and behaviour they expect from the students with whom they work | E |
| <ul style="list-style-type: none"> • Ability to work collaboratively with colleagues and carry out role effectively, knowing when to seek help and advice | E |

| | |
|---|---|
| <ul style="list-style-type: none"> • Able to liaise sensitively and effectively with parents and carers recognising their role in student learning | E |
| <ul style="list-style-type: none"> • Able to improve their own practice through observations, evaluations and discussion with colleagues. | E |

Experience and Qualifications

| | |
|--|---|
| <ul style="list-style-type: none"> • Minimum 5 GCSEs including Grade C or equivalent in English and Mathematics | E |
| <ul style="list-style-type: none"> • School experience | D |

****A positive and supportive written faith reference from a priest where the applicant regularly worships will be sought prior to interview****