

**Thornleigh Salesian College**  
**GOVERNORS' CARE, GUIDANCE & SUPPORT COMMITTEE**  
**TERMS OF REFERENCE**

- Members:** Mr M Fitzsimons (Headteacher), Fr M Winstanley, Fr D Heakin, Prof J Carson, Mrs N Mckean, Mrs AM Alger
- Chair:** Fr M Winstanley
- Quorum:** At least three Governors (may include Headteacher)
- Clerk:** Bolton Governance Services
- Frequency:** Once per term

**Committee:**

To make proposals and recommendations to the full Governing Board on a termly basis in matters relating to the school's Catholic Salesian charism.

To include such areas as:

- Admissions
- Religious Education
- Collective worship
- Attendance
- Prayer and Liturgy
- Chaplaincy
- Catholic Social Teaching
- Related Staff INSET
- Spiritual Information
- Community links
- Pastoral care of Students and Staff
- Student, Parent and Stakeholder Voice

**Terms of Reference:**

1. To monitor, evaluate, and review annually where appropriate, policies relating to pupil health, safety, welfare, social inclusion (including safeguarding, child protection and the Bonta Group), behaviour and discipline such as;

Admissions  
Exclusion/Off-Site Directions  
Disability Equality Scheme  
Accessibility  
Pupil health and wellbeing  
Behaviour and Discipline  
Relationships Education, Sex Education and Health Education (RSHE)  
Prayer and Liturgy  
SEND and inclusion

2. To monitor and report on the impact of Pupil Premium expenditure across the school ensuring


that the spending is targeted at the right pupils and has an impact on their attainment and progress.

3. To monitor the impact of rewards systems in place which impact positively on achievement and behaviour.
4. To monitor pupil attendance, absence rates and pupil exclusion rates and with the Headteacher consider strategies to improve them.
5. To be responsible for promoting positive relationships with the community and ways to promote the school.
6. In conjunction with the Headteacher and staff to actively seek the views of learners (via Student Voice / Council) and parents/carers, stakeholders and partners in order to inform the Governing Board in their decision-making processes.
7. To have an overview of the development of and to monitor extended services provision and to report to the Governing Board.
8. To be responsible for Primary/Secondary liaison (as appropriate) and (if appropriate) further education liaison and for education/industry links.
9. To receive and hold to account as appropriate the updated relevant sections of the SEF and the Catholic Schools Inspection Framework.
10. To review annually in conjunction with the Headteacher the effectiveness of the school's policies in relation to the views of students, parents/carers and other stakeholders and partners; and to personal development and well-being.
11. To report the results of the review to the Governing Board, including any recommendations for policy changes and priorities for the next School Improvement Plan.
12. To hold the school to account and ensure leaders effectively participate in and implement the local arrangements for Working Together to Safeguard Children (2023).

### **Policies delegated to the Care, Guidance and Support Committee**

- Attendance Policy
- Bereavement Policy
- Behaviour Policy & Statement for Behaviour Principles
- Careers Guidance
- Exclusions Policy
- Learning Support and SEND Policy
- Supporting Children with Medical Conditions Policy
- Medical & First Aid Policy
- Prayer and Liturgy Policy
- Relationships, Sex and Health Education (RSHE) Policy
- Safeguarding and Child Protection Policies and Procedures
- SEND
- SEN Information Report
- Supporting Children with Health Needs who Cannot Attend School Policy
- Supporting Children with Medical Conditions Policy

Agreed by the Governing Board of Thornleigh Salesian College:

Chair of Governors: 

Date: 10<sup>th</sup> December 2024